

Attachment 4 - Proposal Evaluation Scoring Worksheet
Professional Pest Control Services
Project No. OM-24-068

Proposals will be selected using a “best value” methodology based on the following categories and out of a possible 100-point total:

Local Business Preference (5 points)	Local business preference applies as defined by Stockton Municipal Code 3.68.090. A maximum of 5 points will be given for companies with offices in Stockton, and a maximum of 2 points will be given for companies with offices outside of Stockton but within San Joaquin County.
Experience and References (20 points)	Experience in providing an excellent level of service to like-sized public and/or private entities. Vendor’s references and current/past relationship with the City.
Quality of Work (30 points)	Vendor’s ability to provide a full range of services as defined in the Scope of Work (Section 6.0) and ability to effectively service the required locations at the desired frequencies (Attachment 1). Vendor’s proposed Detailed Work Plan (Section 11.5). Well organized communication systems and reporting capabilities that demonstrate an ability to complete tasks efficiently and effectively, and do not require constant supervision by the City.
Organizational Structure & Qualifications of Staff (15 points)	Company’s background and qualifications of project team and personnel. Vendor’s ability to provide a sufficient number of staff to ensure performance of the work described. Qualifications of proposed staff to be assigned to the project.
Cost Proposal (20 points)	Points will be weighted with regard to the overall base cost proposal and additional service rates.
Samples (10 points)	Effectiveness and clarity of sample schedule, reports and invoices utilized by the company. Ability to customize same at City’s request.